



## AGENDA

### **WHITTIER AREA SCHOOLS INSURANCE AUTHORITY BOARD MEETING**

**Friday, October 20, 2023, at 10:00 a.m.**

<http://wasia.tricitiesrop.org>

Location:

East Whittier City School District | *Dorothy Fagan Center*: 14535 Whittier Blvd., Whittier, CA 90605

*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-5629, or by email at [jaslynn.mcdermott@sedgwick.com](mailto:jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

#### **I. CALL TO ORDER**

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ROLL CALL**

#### **Action 23/24-664**

LOS NIETOS SCHOOL DISTRICT	Mr. Doug McMasters
EAST WHITTIER CITY SCHOOL DISTRICT	Ms. Marianne Sarraile
EL RANCHO UNIFIED SCHOOL DISTRICT	Ms. Lilian Huntensburg
PUPIL TRANSPORTATION COOPERATIVE	Ms. Joanne Gallegos
SOUTH WHITTIER SCHOOL DISTRICT	Mr. Aubrey Craig
TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM	Mr. Dan Barajas
WHITTIER CITY SCHOOL DISTRICT	Dr. Raquel Gasporra
LITTLE LAKE CITY SCHOOL DISTRICT	Ms. Liz Seymour

Sedgwick:

Vice President, Client Services  
Client Services Director  
JPA Administrator

Ms. Amanda Garcia  
Mr. Erik Baumle  
Ms. Jaslynn McDermott

#### **IV. ESTABLISHMENT OF QUORUM**

#### **Information 23/24-665**

#### **V. PUBLIC COMMENTS**

# WHITTIER AREA SCHOOLS INSURANCE AUTHORITY

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*This time is reserved for members of the public to address the Board relative to matters of WASIA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

## **VI. APPROVAL / CHANGES TO AGENDA** **Action 23/24-666**

*Recommended Action: Review and approve the agenda of October 20<sup>th</sup>, 2023.*

## **VII. GENERAL BUSINESS**

A. APPROVAL OF EL RANCHO UNIFIED SCHOOL DISTRICT BOARD MEMBER APPOINTMENT **Action 23/24-667**

B. APPROVAL OF TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM BOARD MEMBER ALTERNATE APPOINTMENT **Action 23/24-668**

## **VIII. OPENING COMMENTS** **Information 23/24-669**

- A. BOARD COMMENTS
- B. CLAIMS MANAGER/ADMINISTRATOR COMMENTS

## **IX. CONSENT CALENDAR** **Information/Action 23/24-670**

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES - June 22, 2023
- B. APPROVAL OF MINUTES - September 22, 2023
- C. AUTHORITY CORRESPONDENCE
- D. APPROVAL OF PAYMENTS (September & October 2023)

## **X. INFORMATIONAL REPORTS**

A. STATE CONTROLLER'S SPECIAL DISTRICT FINANCIAL TRANSACTION REPORT **Action 23/24-671**

*Recommended action: Review and accept the annual State Controller's Special District Financial Transaction Report for 2022.*

B. OSIP ANNUAL REPORT 22/2023 **Action 23/24-672**  
*Recommended action: Review and approve the OSIP – Annual Report Estimated Future Liability reporting totaling \$7,288,847 for period July 1, 2022 to June 30, 2023.*

## **XI. JPA ADMINISTRATION**

A. BOOKKEEPER SERVICE CONTRACT **Action 23/24-673**

*Recommended action: Ratify Assistant Bookkeeper service contract between Shirley Lawson and WASIA as appropriate.*

**B. BYLAW AND POLICY REVIEW**

**Information 23/24-674**

*Annually the Board considers reviewing the JPAs Bylaws, the Conflict-of-Interest Code, Investment Policy, and the Travel and Conference Policy.*

**XII. FINANCIAL REPORTS**

**A. RECEIVE FINAL PAYROLL AUDIT**

**Action 23/24-675**

*Recommended action: Receive and accept final payroll audit.*

**XIII. CLOSED SESSION**

**Action 23/24-676**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

**A. SETTLEMENT RATIFICATIONS**

**Action 23/24-676A**

*Recommended action: Review and Authorize the ratification of the following claims.*

<b>Claim Number</b>	<b>Claimant</b>	<b>Member</b>
4A2207TFYLS-0001	Samuel Head	El Rancho USD
WASP-013345	Kinder Vernon	Pupil Transportation Cooperative
40201244769-0001	Zoila Victorero	El Rancho USD
4A22100CGTC-0001	Abigail White	Whittier City SD
4A2109745C4-0001	Livia Petri	East Whittier City SD
WAST-014951	Sylvia Hernandez	Pupil Transportation Cooperative

**B. SETTLEMENTS PENDING**

**Information 23/24-676B**

*Information only: Settlements in the queue.*

<b>Claim Number</b>	<b>Claimant</b>	<b>Member</b>	<b>Status</b>
4A2211BH6SR-0001	Rosina Garcia	Little Lake SD	Pending signed STIPS back from EE
4A2203FUKR3-0001	Raul Lopez	East Whittier City SD	Pending WCAB Judge approval
4A22020UFK8-0001	Yvonne Chamalbide Martinez	East Whittier City SD	pending WCAB Judge's response
4020060FE25-0001	Efren Estrada	Whittier City SD	Pending signed docs back from AA
40208018FCF-0001	Efren Estrada	East Whittier City SD	Pending signed docs back from AA

**C. MEDICAL MANAGED CARE**

**Information 23/24-676C**

*Informational reports regarding medical managed care services.*

D. QUARTERLY PUPIL TRANSPORTATION  
COOPERATIVE CLAIM REVIEW

**Information 23/24-676D**

*Review of open workers' compensation claims for Pupil Transportation Cooperative.*

E. QUARTERLY FREQUENCY ANALYSIS

**Information 23/24-676E**

*Informational reports regarding the frequency of workers' compensation claims reported in fiscal year.*

**XIV. REPORT FROM CLOSED SESSION**

*Report from Closed Session: Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

**XV. CLOSING COMMENTS**

- A. Board Member Comments
- B. Claims Manager/Administrator Comments

**XVI. AGENDA ITEMS FOR NEXT MEETING – November 3, 2023**

**Per JPA Timeline:**

- 1. Request Estimated Payroll for Current & Future FY (Sedgwick)

**XVII. ADJOURNMENT**

**Action 23/24-677**

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