



## AGENDA

### **WHITTIER AREA SCHOOLS INSURANCE AUTHORITY BOARD MEETING**

**Friday, September 22<sup>nd</sup>, 2023, at 10:00 a.m.**

<http://wasia.tricitysrop.org>

Location:

East Whittier City School District | *District Conference Room 1: 14935 Whittier Blvd., Whittier, CA 90605*

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*In compliance with the Americans with Disabilities Act, note that if you are a disabled person and need disability-related modification or accommodation in order to participate in this meeting, please contact Jaslynn McDermott by phone at (951)275-6259, or by email at [jaslynn.mcdermott@sedgwick.com](mailto:jaslynn.mcdermott@sedgwick.com). Requests must be made as early as possible and at least one full business day prior to the start of the meeting.*

#### **I. CALL TO ORDER**

#### **II. PLEDGE OF ALLEGIANCE**

#### **III. ROLL CALL**

#### **Action 23/24-649**

LOS NIETOS SCHOOL DISTRICT	Mr. Doug McMasters
EAST WHITTIER CITY SCHOOL DISTRICT	Ms. Marianne Sarrail
EL RANCHO UNIFIED SCHOOL DISTRICT	Ms. Lilian Huntenburg
PUPIL TRANSPORTATION COOPERATIVE	Ms. Joanne Gallegos
SOUTH WHITTIER SCHOOL DISTRICT	Mr. Aubrey Craig
TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM	Mr. Dan Barajas
WHITTIER CITY SCHOOL DISTRICT	Dr. Raquel Gasporra
LITTLE LAKE CITY SCHOOL DISTRICT	Ms. Liz Seymour

Sedgwick:

Vice President, Client Services	Ms. Amanda Garcia
Client Services Director	Mr. Erik Baumle
JPA Administrator	Ms. Jaslynn McDermott
Sr. Risk Services Consultant	Mr. Ignacio Barrios

Vendors:

Chandler Asset Management, Inc. Ms. Genny Lynkiewicz

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## **IV. ESTABLISHMENT OF QUORUM** Information 23/24-650

## **V. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board relative to matters of WASIA that are not on the agenda. Persons wishing to address items on the agenda will be permitted to do so during the discussion of the item. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person, twenty minutes in total.*

## **VI. APPROVAL / CHANGES TO AGENDA** Action 23/24-651

*Recommended Action: Review and approve the agenda of September 22<sup>nd</sup>, 2023.*

## **VII. GENERAL BUSINESS** Action 23/24-652

- A. APPROVAL OF EL RANCHO UNIFIED SCHOOL DISTRICT BOARD MEMBER AND BOARD MEMBER ALTERNATE APPOINTMENT

## **VIII. OPENING COMMENTS** Information 23/24-653

- A. BOARD COMMENTS
- B. CLAIMS MANAGER/ADMINISTRATOR COMMENTS

## **IX. CONSENT CALENDAR** Information/Action 23/24-654

*If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.*

- A. APPROVAL OF MINUTES – June 22, 2023
- B. AUTHORITY CORRESPONDENCE
- C. APPROVAL OF PAYMENTS

## **X. INFORMATIONAL REPORTS**

- A. BI-ANNUAL INVESTMENT PRESENTATION Information 23/24-655

*A representative from Chandler Asset Management will present an informational report regarding Whittier Area Schools Insurance Authority investments.*

- B. QUARTERLY LOSS CONTROL REPORT Information 23/24-656

*A representative from Sedgwick CMS Loss Control will present an informational report regarding Whittier Area Schools Insurance Authority loss control efforts.*

## **XI. JPA ADMINISTRATION**

- A. JPA INFORMATION BINDERS Information 23/24-657

*Informational report regarding annual JPA informational binders for 23-24.*

- B. BOOKKEEPER SERVICE CONTRACT Action 23/24-658

*Recommended action: Ratify Assistant Bookkeeper service contract between Shirley Lawson and WASIA as appropriate.*

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## C. CLAIMS AUDIT DISCUSSION Information 23/24-659

*Discussion regarding the claims auditing process and next steps.*

## **XII. FINANCIAL REPORTS**

### A. RECEIVE FINAL PAYROLL AUDIT Action 23/24-660

*Recommended action: Receive and accept final payroll audit.*

### B. QUARTERLY TREASURER'S REPORT Information 23/24-661

*Informational reports regarding Member's current Safety Credit and Rate Stabilization Fund Balances.*

## **XIII. CLOSED SESSION**

**Action 23/24-662**

*Pursuant to Government Code Section 54956.95(a), the Board will hold a closed session to discuss any or all claims listed on the agenda. The confidential claims reports will be collected after the discussion at the meeting. Each Member should destroy his/her copy after the meeting.*

### A. SETTLEMENT RATIFICATIONS Action 23/24-662A

*Recommended action: Review and Authorize the ratification of the following claims.*

Claim Number	Claimant	Member
4A2207TFYLS-0001	Samuel Head	El Rancho USD
WASP-013345	Kinder Vernon	Pupil Transportation Cooperative
40201244769-0001	Zoila Victorero	El Rancho USD
4A22100CGTC-0001	Abigail White	Whittier City SD
4A2109745C4-0001	Livia Petri	East Whittier City SD

### B. SETTLEMENTS PENDING Information 23/24-662B

*Information only: Settlements in the queue.*

Claim Number	Claimant	Member	Status
4A2211BH6SR-0001	Rosina Garcia	Little Lake SD	Pending signed STIPS back from EE
4A2203FUKR3-0001	Raul Lopez	East Whittier City SD	Pending WCAB Judge approval
4A22020UFK8-0001	Yvonne Chamalbide Martinez	East Whittier City SD	pending WCAB Judge's response
4020060FE25-0001	Efren Estrada	Whittier City SD	Pending signed docs back from AA
40208018FCF-0001	Efren Estrada	East Whittier City SD	Pending signed docs back from AA

### B. MEDICAL MANAGED CARE Information 23/24-662C

*Informational reports regarding medical managed care services.*

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C. QUARTERLY PUPIL TRANSPORTATION COOPERATIVE CLAIM REVIEW **Information 23/24-662D**

*Review of open workers' compensation claims for Pupil Transportation Cooperative.*

D. QUARTERLY FREQUENCY ANALYSIS **Information 23/24-662E**

*Informational reports regarding the frequency of workers' compensation claims reported in fiscal year.*

## **XIV. REPORT FROM CLOSED SESSION**

*Report from Closed Session: Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken in closed session.*

## **XV. CLOSING COMMENTS**

- A. Board Member Comments
- B. Claims Manager/Administrator Comments

## **XVI. AGENDA ITEMS FOR NEXT MEETING – October 20, 2023**

### **Per JPA Timeline:**

- 1. Receive Annual Report to OSIP (Sedgwick)
- 2. Annual Review of Bylaws and Policies (Board)

## **XVII. ADJOURNMENT**

**Action 23/24-663**

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